

**Minutes of a Meeting of the Mid Sussex District Council Cabinet
Grants Panel held on Thursday, 22nd April 2014
from 4.30 p.m. to 5.12 p.m.**

Present: Councillors: Christopher Snowling (Chairman)
Jonathan Ash-Edwards (Vice-Chairman)
Pru Moore

Also Present: Councillor Norman Webster.

27. SUBSTITUTES

The Panel noted that no substitutes had been appointed in accordance with Council Procedure Rule 4 – Substitutes at meetings etc.

28. APOLOGIES

None.

29. DECLARATIONS OF INTEREST

None.

30. MINUTES

The Minutes of the special meeting of the Panel held on 16th January 2014 were approved as a correct record and signed by the Chairman.

31. REPRESENTATIONS FROM MEMBERS OF THE COUNCIL

No representation had been received.

32. CORPORATE GRANT SCHEMES

The Panel received a report that presented grant applications under the Corporate Grants Schemes.

Lin Parkinson, Community Development Officer and Elaine Clarke, Community Leisure Officer, introduced the Small Revenue and Community and Economic Development Grants. Members then considered the applications, as set out below:-

Small Revenue Grants

Organisation	Purpose for which award is sought	Award Suggested
Disability Access – East Grinstead Area	Contribution towards running costs	£800
East Grinstead Choral Society	Contribution towards staging	£2,000
Filipino-British Association of Haywards Heath and Burgess Hill	Sportsfest	£500
Mid Sussex Older People's Council	Purchase of Mini Dual Wireless Vocal Microphone System	£150
Sheddingdean Community Association/Windmills Opportunity Playgroup (Maple Room)	Rental costs of Sheddingdean Community Centre	£4,020
Vitalise	Care breaks for people with disabilities and their carers	£200
Relate North and South West Sussex	East Grinstead Outpost Rental Costs	£1,500
West Sussex Mediation Service	Running Costs	£1,500

Community and Economic Development Grants

Organisation	Purpose for which award is sought	Award Suggested
Burgess Hill Bike Ride	Bike Ride T Shirts	£1,000
East Grinstead Business Association	Promotional music video	£1,000
East Grinstead Concert Band	Uniform Jackets for band members to wear at concerts in Belgium, to include the Ypres Last Post Ceremony	£1,000
Lindfield Arts Festival	Workshops and installation of arts and crafts displays	£2,000
The Yews	New cast iron railings	£2,700
East Grinstead Sports Club	Fundraising consultancy	£2,000
Burgess Hill Town Centre Partnership	Calendar of Events 2014	£10,000
Greater Brighton City Deal	Contribution towards legal, financial and project management costs.	£11,643
Rural Partnership	Contribution towards running costs	£5,000
West Sussex County Council	Contribution towards Transitional LEADER funding for the Rural Development programme.	£2,000

Simon Hardy, Principal Development Manager, explained that there was a shortlist of three Spotlight themes for 2014/15 for consideration by the Panel:-

- (a) WWI Commemorations;

- (b) Commonwealth Games Legacy Events; or
- (c) Art/Cultural Activities

The Panel considered the suggestions and agreed that the Spotlight theme for 2014/15 be Commonwealth Games Legacy Events.

The Principal Development Manager drew Members' attention to paragraphs 11 and 12 of the report which highlighted the decisions taken under Delegated Authority by the Cabinet Member for Leisure and Sustainability regarding Section 106 awards to Worth Parish Council and Burgess Hill Town Council. These were noted by the Panel.

RESOLVED

That:-

- (1) the award of £51,687 made to Worth Parish Council from Section Play Contributions arising from developments at Grange Road (P35/728) £42,594 and land adjacent to Burleigh Infant School (P35/654) £9,093 to make improvements to the play equipment and safety surfacing at the Bowers Place locally equipped area for play be noted;
- (2) the award of £39,747 made to Burgess Hill Town Council from Section 106 Informal Leisure Provision Contributions for the enhancement of Green Circle Routes arising from a development at Folders Meadow (P35/491) for improvements to Footpath 17 which runs south of Burgess Hill station and to install some bollards and deal with ponding on Bridleway 16 which leads to Keymer Road be noted;
- (3) a grant of £800 be awarded to Disability Access – East Grinstead area, as a contribution towards running costs;
- (4) a grant of £2,000 be awarded to the East Grinstead Choral Society as a contribution towards staging;
- (5) a grant of £500 be awarded to the Filipino-British Association of Haywards Heath and Burgess Hill towards Sportsfest;
- (6) a grant of £150 be awarded to Mid Sussex Older People's Council towards the purchase of a Mini Dual Wireless Vocal Microphone System;
- (7) a grant of £4,020 be awarded to Sheddingdean Community Association/Windmills Opportunity Playgroup towards the rental costs of the Centre and Maple Room;
- (8) a grant of £200 be awarded to Vitalise towards care breaks for people with disabilities and their carers;
- (9) a grant of £1,500 be awarded to Relate North and South West Sussex towards East Grinstead Outpost Rental costs;
- (10) a grant of £1,500 be awarded to the West Sussex Mediation Service towards the running costs of the service;
- (11) a grant of £1,000 (67% of the total project cost) be awarded to the East Grinstead Business Association to record and edit a music video. This grant offer be made subject to the following special conditions:

- (a) that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer;
 - (b) the project must be completed within 12 months of project funding being obtained; and
 - (c) that the business association submit a marketing plan that meets with the approval of the East Grinstead Town Council Tourism group;
- (12) a grant of £2,700 (75% of the total project cost) be awarded to The Yews, Haywards Heath for the installation of cast iron railings. This grant offer is made subject to the following special conditions:
- (a) that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer ;
 - (b) the project must be completed within 12 months of project funding being obtained; and
 - (c) the design of the railings must be approved by the District Council's Conservation Officer;
- (13) a grant of £2,000 (11% of the total project cost) be awarded to the East Grinstead Sports Club to engage the Oaks Consultancy. This grant offer be made subject to the following special conditions:
- (a) that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer; and
 - (b) the project being completed within 12 months of project funding being obtained;
- (14) a grant of £10,000 (25% of the total project cost) be awarded to the Burgess Hill Town Partnership to run a programme of events in Burgess Hill town centre. This grant be made, subject to the following conditions:
- (a) that it can be demonstrated that the project can be funded in its entirety within 12 months of the grant offer; and
 - (b) the project being completed within 12 months of project funding being obtained;
- (15) a grant of £1,000 (50% of the total project cost) be awarded to Burgess Hill Bike Ride for the purchase of promotional t-shirts. This grant be made subject to the project being completed within 12 months of project funding being obtained;
- (16) a grant of £1,000 (29% of the total project cost) be awarded to East Grinstead Concert Band for the purchase of uniforms for a performance at The Menin Gate in Ypres. This grant offer be made subject to the project being completed within 12 months of project funding being obtained;
- (17) a grant of £2,000 (53% of the total project cost) be awarded to Lindfield Arts Festival to run a series of arts workshops and installations. The grant offer be made, subject to the project being completed within 12 months of the project funding being obtained;
- (18) a grant of £5,000 be awarded to West Sussex County Council as a contribution for the administration of the LEADERLAG;

- (19) a grant of £2,000 be awarded to West Sussex County Council as a contribution for the administration of the South Downs and Low Weald Local Action Group during 2014/15; and
- (20) a grant of £11,643 be made from the Community and Economic Development Fund as a contribution to financial, legal, administrative and project management support for the Greater Brighton City Deal for 2014/25.

33. URGENT BUSINESS

[Note: The Chairman agreed to take this item as urgent business to ensure the accuracy of the minutes.]

The Chairman referred to the accuracy of the Minutes of the Panel held on 12th September 2013 and noted that Minute 20, Resolution (4) should read:

“the 1st Hurstpierpoint Scouts be awarded a grant of £33,750 (25% of the total project cost) to build an extension at the 1st Hurstpierpoint Scout Headquarters, which is made up of £8,363 (P35/509), £10,395 (P35/533), £4,261 (P35/534) and £10,731 (P35/544) Section 106 formal sport monies. This recommendation is made on the basis that the building is used for sporting activities approximately 25% of the time.”

Chairman.